



**Hoophouses
for Health**

Farmer Application

Full Legal Name of Applicant:	
Farm Name:	
Farm Address:	
State:	City:
County:	Zip:
Mailing Address (if different from Farm):	
State:	
County:	
Email:	
Phone Number:	Fax:
Website URL:	Facebook:
Employer Identification Number (EIN):	
Applicant Social Security:	

Please provide the full legal name, date of birth, and gender of any/all business owners and/or members. MIFMA reserves the right to obtain a criminal background check to the extent allowable by current law.

Full Legal Name	Date of Birth	Gender

Please check all appropriate boxes below that describe the citizenship status of any/all business owners and/or members.

US Citizen

Resident Alien

Non-Resident Alien

Other:

1. Please explain your past farming experience. Including the total number of years you've been farming.

2. Describe your current farming operation.

a. How many years have you been farming as part of your current operation?

b. Total number of acres you own, rent, or lease:

c. Total number of acres in production:

d. Please provide the total number of employees, including business owners. Indicate whether employees are full-time (40 hours or more) or part-time.

Do you currently use hoopouses on your farm?

Yes No

If 'yes' please list the number of hoopouses, total square footage of production space, how many months you harvest out of them?

If 'no' please describe any other season extension techniques ie low tunnels, row cover, cold frames.

3. Have you attended any trainings (conferences, classes, workshops, or programs) related to hoopouses or season extension?

Yes No

If 'yes' please describe

4. Describe your farmers market sales.

Market Name	City	Months you sell	Days of week

a. What is the name of your stall at the farmers markets you attend, if different than your farm name?

b. Describe the products you sell at the farmers markets listed above.

5. Do you sell to schools or early childhood programs? Yes No

If 'yes' please fill out the following form

Name of school or early childhood program	Primary contact

6. Please describe other marketing strategies you use to market your products besides the farmers markets and schools/early childhood programs listed above, including road side stands, restaurants and other marketing venues.

7. Which of the following food assistance benefit programs have you accepted (check all that apply)

Food Assistance Benefits	Amount of sales from previous year
WIC project fresh	
Market Fresh (previously Senior project Fresh)	
SNAP benefits	
Double Up Food Bucks	

If you don't know sales by program please report total combined below

8. Describe your procedures for keeping farm financial records including what methods, tools or software you employ and how to track sales at each of your marketing venues.

9. Describe how you plan to incorporate a hoophouse in to your overall farm business including how it fits in to your overall farm business plan and how it will increase your farm viability or in other ways contribute to your farming operation.

10. Describe in detail the project this loan will fund. Please include the number and size of hoophouses that will be constructed and who will build the hoophouse(s).

a. Project Schedule
Project Start Date:
Project Completion Date:

b. Project Budget-Quote(s) must be provided to illustrate expenses described below:
Total Hoophouse Costs (including all installation costs):
Total Project Costs (hoophouse costs + equipment and/or material costs):
Total Loan Amount Requested (not to exceed \$15,000 or 75% of the total project costs):

c. Expected Pay Back Schedule (in even dollar amounts)
Year 1:
Year 2:
Year 3:
Year 4:
Year 5:
Total (equal to loan amount requested):

Check for loan should be made payable to (please include the exact spelling of the business or individual's name the check should be written to):

By providing my signature below, I am agreeing to the following:

- I have read the [Frequently Asked Questions](#) for this loan program and understand the information provided in that document.
- I reside within the state of Michigan.
- I sell at a minimum of one of the Michigan farmers markets that participates in this program.
- The hoophouse purchased with this loan will be primarily used for fruit and/or vegetable production, grown directly in the soil.
- Projects that include supplemental light and heat will not be funded.
- The loan amount I am requesting does not exceed \$15,000 and has a "repayment" term of five years.
- The loan amount I am requesting does not exceed 75% of the total cost of the hoophouse and associated equipment or tools I intend to purchase.
- I will finance a portion of this project at a minimum of 25% of the total cost.
- I can provide proof of ownership or land lease agreement at the site where I wish to build my hoophouse.

- Upon receipt of the loan, I will sign a contract with MIFMA, or appropriate party, identifying the terms and conditions of the program.
- I understand that my hoophouse must be built and functional 6 months from the date of loan disbursement.
- I will turn in my record keeping data to MSU/MIFMA staff for the length of my loan (template is available at www.mifma.org/hoophousesforhealth)
- I am a MIFMA member in good standing.
- To the best of my knowledge and belief, the information in this application is correct and complete.

Name of Authorized Representative:
Title:
Signature of Authorized Representative:
Date:

Application Checklist for Hoophouses for Health

- Application** – includes signature
- Current MIFMA membership**
- Budget** – use budget template worksheet
- Quotes** – should include quotes from hoophouse manufacturer and other major suppliers (can include a screen capture or print-out of an online shopping cart)
- Lease agreement** – if you are renting property, length of lease should be for duration of the loan period (5 years)

Example Hoophouse Budget

Item	Costs
34x144 Hoophouse Frame	\$9,000.00
34' wide steel endwall frame kit	\$1,500.00
vents	\$500.00
vent motors	\$15.00
roll-up sides	\$15.00
roll-up gear box	\$15.00
plastic	\$15.00
high wind kit	\$15.00
2 ft height extension	\$15.00
endwall cover	\$15.00
baseboards	\$15.00
electric wire and boxes	\$15.00
labor to install	\$150.00
Total Project Cost	\$11,285.00

Loan Total (up to 75% of cost up to \$15,000) \$8,463.75
Farm Contribution (25% of total project cost) \$2,821.25

The Hoophouses for Health team will review your loan application to determine if it is complete. Once you have submitted a complete application, the team will review your application within 30 days. It may be necessary to arrange a site visit to discuss your project and loan request.

Submission: You can submit your application and attachments using the online form, or you may email, fax or mail your signed loan application and attachments. Be sure to save a copy for your records.

Email: Email your signed loan application with attachments to Erin Caudell at caudelle@msu.edu.

Fax: 517-353-7961 Subject: Hoophouses for Health.

Mail: Send your signed loan application with attachments to:

MIFMA
Attn: Hoophouses for Health
480 Wilson Road, Room 172
East Lansing, MI 48824

Hoophouses for Health Program is a partnership between:

