

Double Up Food Bucks

2018 Vendor Agreement



SIGNED CONTRACT MUST BE ON FILE PRIOR TO REIMBURSEMENT

This agreement by and between the Farmers Market at the Capitol (MIFMA) and (Business Name)

whose address is _____ city _____

state _____ zip _____ phone _____ email _____

is effective during the Double Up Food Bucks program season in 2018 at the Market (above). This agreement authorizes the Vendor (above) to accept Double Up at the specified market from authorized SNAP participants in exchange for eligible products in accordance with market and program guidelines.

SECTION I. BY SIGNING THIS AGREEMENT, THE VENDOR AGREES TO:

1. Display a sign, provided by the farmers market, indicating the Vendor accepts Double Up loyalty credits and/or tokens
2. Exchange Double Up incentives ONLY for eligible products with include: fresh fruit and vegetables grown within the state where the Market is located, plants and seeds that produce food, cut herbs and herb plants, and mushrooms.
3. Prove, upon request, that all product provided in exchange for Double Up incentives was grown within the state where the Market is located.
4. Not give change for purchases made with Double Up incentives.
5. Provide eligible products at or less than the current price charged to other customers.
6. Not allow the return of product purchased with Double Up in exchange for cash or non-food items.
7. Be monitored by the farmers market and/or Fair Food Network for program compliance.
8. Not provide cash or credit in exchange for Double Up tokens.
9. Not accept Double Up incentives for non-food items.
10. Accept Double Up incentives from customers during the market's entire season.
11. Turn in all redeemed tokens to the farmers market for reimbursement in accordance with market and program guidelines. **MIFMA will retain 5% of all Double Up token-based sales in order to offset the costs of administering the program at the market.**

SECTION II. THE MARKET AGREES TO:

1. Collect from the Vendor redeemed Double Up tokens and account for and pay the Vendor for any incentives received at the end of all three markets.
2. Provide a sign for the Vendor to display indicating the Vendor accepts Double Up incentives.
3. Monitor sales to ensure program guidelines are followed.
4. Submit signed agreement to Fair Food Network upon request.

SECTION III. EXCEPTION FOR COUNTIES BORDERING OTHER STATES

In counties bordering other states, the market may allow Double Up incentives to be redeemed for eligible products grown in the state where the Market is located and/or the state bordering that county.

SECTION IV. SANCTIONS

A Vendor and/or his/her employee(s) who violate the provisions above may be disqualified from the program and not allowed to participate in future programs. The Market will only reimburse a Vendor for Double Up incentives accepted in accordance with market and program guidelines.

SECTION V. CERTIFICATION

The Vendor, through signature below, accepts all terms of this agreement. This agreement becomes valid only upon signature.

Vendor: _____
Name (type or print) *Signature* *Date*