



Farmers Markets at the Capitol Vendor Agreement for SNAP EBT Bridge Card Program

This agreement for the Farmers Markets at the Capitol is between the Michigan Farmers Market Association (MIFMA) and the vendor who signs it. MIFMA will accept Supplemental Nutrition Assistance Program (SNAP) benefits via the Michigan EBT SNAP Bridge Card at the Farmers Markets at the Capitol. Participation by our vendors is not required, but it is strongly encouraged.

PAPER SCRIP: Customers decide how much they want to spend and then visit the MIFMA tent to swipe their SNAP Bridge Card and receive paper scrip. The Farmers Markets at the Capitol has its own scrip for the SNAP Bridge Card program with a value of \$1 each or \$5 each. This scrip can only be used at these events. Customers should use their scrip the day they receive it or return unused scrip to MIFMA to have the amount credited back to their Bridge Card.

WHAT MAY BE PURCHASED WITH PAPER SCRIP: SNAP Bridge Card scrip may be used to purchase any eligible food item meant for human consumption. This includes four basic food groups: breads/cereals; dairy products; fruit and vegetables; and meat, fish, and poultry as well as snack foods. SNAP Bridge Card scrip may also be used to purchase seeds or plants that produce food.

WHAT MAY NOT BE PURCHASED WITH PAPER SCRIP: Paper scrip may NOT be used to purchase hot or prepared foods meant for immediate consumption or non-food items such as cut flowers, decorative plants, and/or pet food.

OTHER PROGRAM REQUIREMENTS

- NO CHANGE can be given for paper scrip. It is illegal to exchange cash for SNAP benefits. We encourage vendors to add or subtract product in order to create an even dollar amount if the customer does not have exact change.
- Vendors must post the furnished SNAP Bridge Card sign provided by MIFMA to identify their booth as a place where SNAP scrip can be used.
- Products will be priced the same for SNAP Bridge Card customers as for all other customers.
- Do not mail scrip to MIFMA. Return all scrip to MIFMA on the end of the market in which you collect it.
- Damaged scrip or scrip not accepted for eligible products will not be reimbursed.

REIMBURSEMENT: Vendors must turn in all scrip accepted at the end of the market day to a MIFMA representative. **MIFMA will retain 5% of all SNAP scrip-based sales in order to offset the costs of administering the program at the market** which includes costs associated with operating the point of sale device, staff time, reimbursement accounting, and scrip maintenance. Checks reimbursing the vendor for SNAP scrip sales, less the 5% administrative fee, will be issued by MIFMA and mailed to the address provided on the vendor application at the end of all three markets, unless a vendor requests reimbursement after each market on their vendor application.

AGREEMENT: I agree to accept paper scrip for the SNAP EBT Bridge Card Program and follow all of the above rules.

I understand that if market staff observe or receive evidence of my failure to abide by this agreement, I will not be reimbursed for scrip collected incorrectly; the market will immediately suspend or terminate my approval to accept food assistance benefits; and the offense may affect my ability to participate in the market.

I understand that it is my responsibility to inform any representatives of my business including employees and/or volunteers of these rules before they sell at the market on behalf of my business.

Business Name

Printed Representative Name

Signature of Vendor Representative

Date