



## **Guidelines for Developing and Implementing a Daily COVID-19 Screening Program**

Under the Governor's Executive Order 2020-60, food-selling establishments must implement temporary safety measures to safeguard employees, volunteers, and customers from the COVID-19 respiratory disease. Market managers should be familiar with this Executive Order and its guidance. This guidance includes developing and implementing a **daily screening procedure with all staff and volunteers** upon arriving at, or just prior to arriving at, the market. The following questions should be included in the market's screening program:

### **A. Do you have any of the following symptoms?**

- i. Fever of 100.4 degrees or higher as measured by a touchless thermometer if available. If a touchless thermometer is not available, employees should be encouraged to measure their own temperature and provide verbal confirmation of lack of fever
- ii. Cough (excluding chronic cough due to a known medical reason other than COVID-19)
- iii. Shortness of breath
- iv. Sore throat
- v. Diarrhea (excluding diarrhea due to a known medical reason other than COVID-19)

**B. Have you travelled internationally or outside of Michigan in the last 14 days, excluding commuting from a home location outside of Michigan?** For purposes of this order, commuting is defined as traveling between one's home and work on a regular basis.

**C. Have you had any close contact in the last 14 days with someone with a diagnosis of COVID-19?**

### **What do you do if someone answers yes to any of these questions?**

If an employee or volunteer responds **yes to A**, that person must be excluded from work and not return until: at least 72 hours have passed with no fever, seven days have passed since symptoms first appeared, and they are showing an improvement in their other symptoms.

If an employee or volunteer responds **yes to B**, they must be excluded for 14 days following their return, unless that employee is a necessary worker engaged in travel related to supply chain and critical infrastructure.



If an employee responds **yes to C**, they may be allowed to continue work at their employer's discretion provided that employee remains asymptomatic and implements precautions listed in Executive Order 2020-60.

If an employee or volunteer of your farmers market **tests positive** for COVID-19, the establishment must notify food vendors and other employees of the positive test result as soon as possible and in no case later than 12 hours after receiving the test result, without revealing the personal health-related information of any employee.

### Suggestions for Implementation

- Create and print out a table with a row for each employee and volunteer's name, and a column for yes/no responses to each of the three questions. As employees and volunteers arrive, ask them the required questions and record their responses. One person should record the responses to minimize this information being shared, as well as keeping contact between surfaces minimal. A new table could be created for each market day.
- Create a Google Form that asks for the employee's name and asks each of the three questions. Email a link to the form to all employees and volunteers and ask them to complete before they arrive. Upon arrival, you can confirm that you have received their response to the Google Form.



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